**Lake of the Woods Garden Club**

**Board of Directors Meeting**

**August 13, 2018**

**Prior to the general membership meeting on August 13th, the LOW Garden Club Board of Directors held a brief meeting in order to discuss a number of issues dealing with the death of LOW Garden Club President, Carolyn Graham.**

**Call to Order—**Vice President Linda Ticomb has agreed to serve as President of the LOW Garden Club for the remainder of Carolyn Graham’s term. President Ticomb called the meeting to order. Voting members in attendance at this meeting were; Linda Ticomb, Gaylen Smoak, Shellee Williams, Deborah Kratzer, Dan Greene, Loretta LaTerra, Joy Poole, Jan Davis and Teresa Gregson. A quorum was present.

President Linda Ticomb reviewed the options for honoring Carolyn Graham that were discussed at the last Board meeting held on August 7th. The club will plan to donate the next Penny Pines Plantation in Carolyn’s honor and will consider donating a tree in her memory on Arbor Day or planting a tree or shrub in the Memorial Garden in her honor. These options will be presented to the full membership at the general meeting immediately following this Board meeting and will then be voted on at the next full membership meeting.

President Ticomb said that the family has asked that we provide the food for the reception following the memorial service which is Saturday, August 25th at 11 AM at the Lake of the Woods Church. Discussion centered on the amounts of food and types of food deemed necessary to serve the approximately 300 people that the church anticipates will attend. Gaylen Smoak said she would pass around a sign-up sheet at today’s general membership meeting.

President Ticomb said that the family has asked that Pat Shrader create the flower arrangements for the service in the sanctuary. The church guild will be responsible for the flowers at the reception. Additionally, the family has asked that we create a remembrance tree and provide ‘paper leaves” on which people may write expressions of love for Carolyn and sympathy to the family. A motion to provide all of the aforementioned support was made by Loretta LaTerra, seconded by Dan Greene and subsequently passed.

Teresa Gregson passed out copies of the first draft of a resolution written to honor Carolyn. The Board reviewed it and asked that she read it to the full membership at the general membership meeting to follow. Changes to the resolution need to be sent to Teresa as quickly as possible.

**New Business--**

Joy Poole brought to the Board’s attention that National has asked that we buy 15 calendars they are making for 2019. This is a different calendar than the one we are participating in creating with a photo next June. This one is a fundraiser for National and costs $8 a piece. A motion was made to purchase 4 of them.

With no other business to come before the Board, the meeting was adjourned at 12:45 PM

Respectfully submitted,

Teresa Gregson

Recording Secretary