**Lake of the Woods Garden Club**

**Board of Directors Meeting Minutes**

**October 22, 2018**

**The Community Center**

**Call to Order—**Vice President Gaylen Smoak called the meeting to order at 10:35 AM as President Linda Ticomb was not present. In attendance were Janis Rieley, Debbie Hein, Doris Earhart, Loretta LaTerra, Shellee Williams, Jennifer Ciskanik, Joan Greene, Mary Sims, Karen Kovarik, Jan Davis and Teresa Gregson. A quorum was present.

**Officers’ Reports--**

 **1st VP Membership—No report**

 **Recording Secretary—**A motion was made seconded and passed to approve the minutes of last meeting as distributed.

 **Corresponding Secretary—**Shellee Williams said she had sent a sympathy card to Judy Flynn on the passing of her brother.

 **Treasurer’s Report—**Loretta LaTerra said that the balance in checkbook and CD is 9681.72 with $5896.89 in the bank checking account and $3784.83 in the certificate of deposit. Loretta also said that the books had been sent out for audit.

 **Assistant Treasurer—**No report.

 **2nd VP Programs**—No report.

 **Parliamentarian**—No report.

 **Nominating Committee**—No report.

 **Past President**—No report.

**Standing Committee Chairpersons**

 **Awards & Penny Pines—**No report.

 **Education—**No report.

 **Scrapbook/Historian—**No report.

 **Hostesses**—No report.

 **Landscape/Conservation**—No report.

 **Newsletter**—No report.

 **Photographer**—No report.

 **Publicity—**No report.

 **Ways and Means**—The next meeting of this group will be 10 AM, Thursday, November 1st at the Community Center.

 **Yearbook—**No report.

**Ongoing Business**—

**Evening Meetings**--Gaylen Smoak brought up the issue of holding evening meetings as a means of attracting new members who work during the day. This issue was first raised at the Ways and Means Committee and is currently being addressed at the District level as well. After much discussion, a motion was made, seconded and passed that the Board would survey the potential new members and determine what they would like these evening meetings to look like and what time they would prefer these meetings take place. The plan is to have the March11, 2019 meeting be an evening meeting at the Clubhouse and Gaylen Smoak will check on the availability of a room there in the evening.

**Pollinator Article**--Karen Kovarik shared an article which appeared recently in the Culpeper Times Exponent about the resurgence of Monarch Butterflies in the area. The Board approved the sending of a letter by the Corresponding Secretary to the VA Department of Transportation thanking them for the efforts they are making to support the habitats of these pollinators. Gaylen Smoak suggested we organize a committee to reach out to the LOW Maintenance and Ecology committees and also the VFGC to see if they can take similar action to support pollinators on roadsides.

**Non-Active Members**—Mary Sims brought up the issue of getting our members active and attending meetings more regularly. She mentioned that she had called several members and encouraged them to come to the October general meeting at Bees & Trees. It was decided that each member would take a page of the yearbook and call the members on that page and encourage them to attend the next meeting on November 12th.

**Vacancies**—Gaylen Smoak discussed a number of positions on the Board that will need to be filled in the coming year as members have asked not to be reappointed. Among those are the Programs Chair, the Photographer and the Scrapbook editor. Additionally, the Board is looking for someone to serve as assistant publicity chairman. In addition, there is currently no chair for the Valentines’ Wine and Cheese event. Gaylen will discuss this with Linda Ticomb and ask her to approach Vassa Olson and see if she is interested in serving as chair.

 **Record Retention**—Gaylen Smoak discussed the need to review the boxes of records we have stored amongst ourselves and in storage. After much discussion, it was determined that at an upcoming meeting next year (possibly February or March) everyone will bring the records they have and we will determine what needs to be kept and what can be scanned and digitally saved.

 **Philadelphia Flower Show—**The Locust Grove AARP is hosting a tour of the 2019 Philadelphia Flower Show which includes roundtrip transportation, one night accommodation, breakfast, admission to the flower show, admission to Longwood Gardens in Kennett Square from March 5-6. Cost varies depending on whether or not you share a room with one, two or three people or choose to have your own room. This issue will be brought up at the next general membership meeting.

 **Poinsettias For Sale**—Joan Greene said that her granddaughter is trying to raise money for the Orange County Fine Arts Boosters by selling poinsettias. The plants, available in 6”, 8” and 10” come in red and white and sell for $8, $12 or $20 each will raise money for students to go to Italy. This will also be posted on the LOW GC Facebook page.

 **LOW Christmas Tree Lighting**—The lighting ceremony of the LOW Christmas tree will be held November 30th and Garden Club’s involvement is being coordinated by Jan Davis and Janis Rieley. There will be further discussion with at the next general membership meeting, however, the Board suggested we should do a membership card touting the benefits of our club as well as the upcoming fundraising event (May 2019) we have with the Garden Guru. We will attach to it a small sachet of bird feed. The club will prepare 300 packets and cards to be handed out at the event.

As there was no further business to come before the Board, the meeting was adjourned at 12:35.

Respectfully submitted,

Teresa Gregson

Recording Secretary